

HEMS Enterprise and Web Enterprise – Adding More Than One Part to a Work Order

First, we'll add the first part to the work order in Web Enterprise

| WO # | Control # | Type | Issue Date | Priority | Department | Location | Procedure |
|--------|-----------|-------------------------------|------------|----------|------------|------------|-----------|
| 140438 | 10107 | MONITOR, BEDSIDE, PHYSIOLOGIC | 12/10/2021 | LOW | ICU/CCU | ROOM 11534 | NONE |

Start Date/Time: 12/10/2021 10:33
Labor Lump Sum: \$ 0
WO Code: NONE
Part #: 11
Status: OPEN
Component: NONE
Quantity: 1
Failure / Subcode: NONE
PO #: NONE
Part Lump Sum: \$ 1
Storage Location: NONE
Premium: 1
Tester Control #: NONE
DPC Code: NONE

Adding More than One Part
1. Add first part and quantity
2. Click the 'Save and Add More Labor' button below
3. Add second part and quantity
4. Repeat until all parts are added to the work order

Buttons: Quick Close, Save, Save and Add More Labor, Cancel, Perform PM, Update Additional Information

Next, we'll add the second part by clicking the 'Save and Add More Labor' button, and then entering the part number and part quantity

| WO # | Control # | Type | Issue Date | Priority | Department | Location | Procedure |
|--------|-----------|-------------------------------|------------|----------|------------|------------|-----------|
| 140438 | 10107 | MONITOR, BEDSIDE, PHYSIOLOGIC | 12/10/2021 | LOW | ICU/CCU | ROOM 11534 | NONE |

Start Date/Time: 12/10/2021 10:47
Labor Lump Sum: \$ 0
WO Code: NONE
Part #: 10450226
Status: OPEN
Component: NONE
Quantity: 1
Failure / Subcode: NONE
PO #: NONE
Part Lump Sum: \$ 0
Storage Location: NONE
Premium: 1
Tester Control #: NONE
DPC Code: NONE

Second part added to the work order, and I can continue parts using the 'Save and Add More Labor' button on the work order screen

Buttons: Quick Close, Save, Save and Add More Labor, Cancel, Perform PM, Update Additional Information

View of work order after adding the two parts in Web Enterprise

| Work Order #: | | 140438 (ROUTINE) | | | | Due Date / Time | | 12/10/2021 10:32 AM | | |
|---|---------------------|-------------------------------|-------------------------------|---------------|---------------|-------------------|---------------|---------------------|-----------|------------|
| Control # | 1010 | Equipment Type | MONITOR, BEDSIDE, PHYSIOLOGIC | | Manufacturer | PHILIPS | Model # | M1046B | | |
| Issue Date / Time | 12/10/2021 10:32 AM | Priority | LOW | Est Hrs | 0.00 | Assigned Engineer | ADMIN (ADMIN) | Specialty | NONE | |
| Status Date / Time | 12/10/2021 10:33 AM | Status | OPEN | | | | | | | |
| Department | ICU/CCU | Cost Center # | 1049 | Dpt Phone # | 1800-888-8888 | Requester | ADMIN (ADMIN) | Req Phone # | NONE | |
| Subcode | NONE | Billing Code | NONE | | | | | | | |
| Location | ROOM 11534 | Campus | EQ2 EAST | Building | MAIN BUILDING | Wing | PLANNING | Floor | TWO | |
| Room | | Space | | | | | | | | |
| Request | | | | | | | | | | |
| Action | | | | | | | | | | |
| ADMIN : Dec 10 2021 10:33AM | | | | | | | | | | |
| EQ2 Web Enterprise work order #140438 with two parts by pressing the 'save and add more labor' button below to add additional parts or labor to the work order. Part #'s 11 and 10450226 were added using this method | | | | | | | | | | |
| admin : Dec 10 2021 10:32AM | | | | | | | | | | |
| Procedure Name | | | | | | | | Procedure # | | 0 |
| NONE | | | | | | | | | | |
| Control # | Serial # | EQ Type | Model # | Manufacturer | Department | Location | EQ Labor | EQ Parts | EQ Hours | |
| 1010 | 3920G05617 | MONITOR, BEDSIDE, PHYSIOLOGIC | M1046B | PHILIPS | ICU/CCU | ROOM 11534 | \$0.00 | \$38.72 | 0.00 | |
| | | | | | | | | | 0.00 | |
| Labor | Start Date | End Date | Total Time | Over Time | Lump Sum | Work Code | | | | |
| ADMIN | 12/10/2021 10:33 AM | 12/10/2021 10:33 AM | 0.00 | 1.00 | \$0.00 | NONE | | | | |
| Work Order view with the two added parts visible | | | | | | | | | | |
| Part # | Quantity | Unit | On Date | Unit Cost | Lump Sum | Part Cost | Work Code | PO | Control # | |
| 11 | 1.00 | NONE | 12/10/2021 10:33 AM | \$1.08 | \$0.00 | \$1.08 | NONE | NONE | 10107 | |
| Part Description JACK, PHONE: 2-COND | | | | | | | | | | |
| 10450226 | 1.00 | EACH | 12/10/2021 10:33 AM | \$37.64 | \$0.00 | \$37.64 | NONE | NONE | 10107 | |
| Part Description Photo interrupter | | | | | | | | | | |
| WO Labor Total Cost | | WO Part Total Cost | | WO Total Cost | | WO Total Hours | | Estimate Hours | | Difference |

Same work order, 140438, in HEMS Enterprise indicating the same two parts

| | | | | | |
|-------------------------|----------------|----------|----------------------|----------|---------------------|
| Control # / Asset # | Serial # / GS1 | WO # | Dept / Cost Center # | Location | Issue Date |
| EQ Type | Model | 140438 | | | 12/10/2021 10:32 AM |
| Manufacturer / Supplier | Class / System | Assg Eng | Specialty | Status | 12/10/2021 10:33 AM |
| Device Inclusion | ECRIGMDN | | | Pending | |

Work Order

Requester: ADMIN, Name: ADMIN, Cost Center: 1049, Department: ICU/CCU, Location: ROOM 11534

Type: ROUTINE, Est. Hours: 0.00, Issue Date: 12/10/2021 10:32 AM, Assigned Engineer: ADMIN, Specialty: NONE

Failure / Subcode: NONE, Status Date: 12/10/2021 10:33 AM, Status: OPEN, Procedure: NONE

Category: NONE, Specific: NONE, ActionText: ADMIN: Dec 10 2021 10:33AM EQ2 Web Enterprise work order #140438 with two parts by pressing the 'save and add more labor' button below to add additional parts or labor to the work order. Part #'s 11 and 10450226 were added using this method

| Equipment | Labor | Part # | Attachments | Down Log | Savings | Testers | Contract | DPC Code |
|-----------|-------|----------|-------------------|----------|---------|---------|----------|----------|
| | | 10450226 | Photo interrupter | | | | | |
| | | 11 | JACK, PHONE: 2-C | | | | | |

Part # 10450226, Quantity 1.00, On date 12/10/2021 10:33 AM, Lump Sum \$0.00

Parts Code NONE, Part PO NONE, Control # 10107, Avg Unit EACH, Unit Cost \$37.64

Storage Location NONE, Contracted Billed Balance

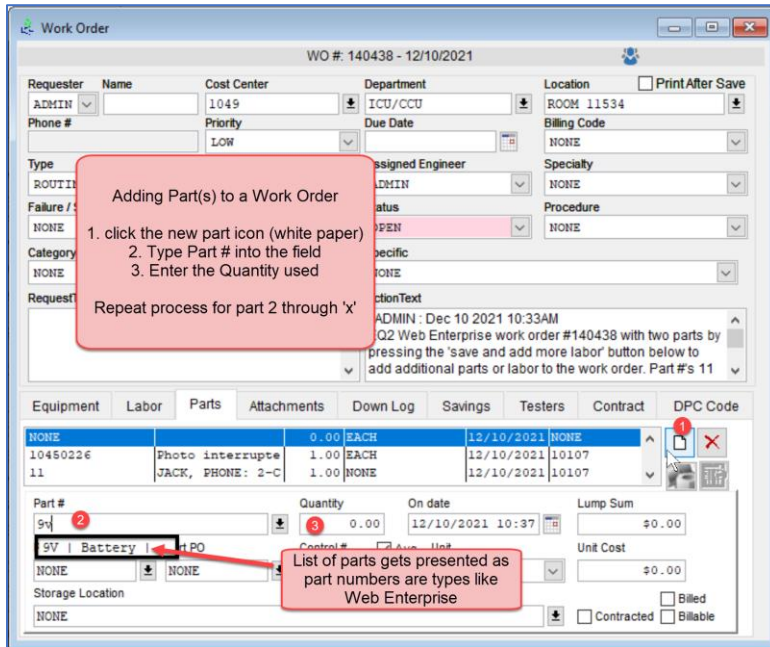
Work Order Resp Time: Not Responded

Total Cost: \$38.72

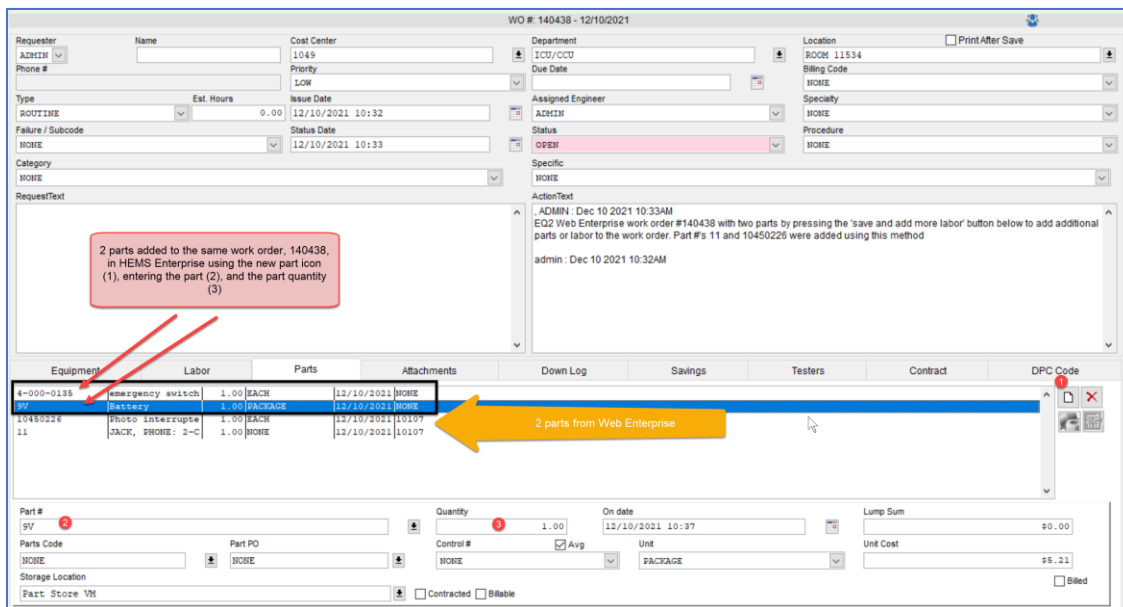
| | |
|--------------|----------|
| Service Area | EQ2 EAST |
| Created By | NONE in |
| Close Time | 0.00 |
| Total Time | 0.00 |

To add additional parts in HEMS Enterprise, click on the new/add part icon on the Parts tab (white paper). Next, enter the part number and a list will be presented as you type, add the quantity, and continue to use the new icon to add all your parts used on the work order.

We are now adding a 9-volt battery to work order 140438



Add a fourth part to the work order, and this is the second part added in HEMS Enterprise



Final work order view with the two parts added in Web Enterprise and two parts added in HEMS Enterprise with corresponding costs when defined in the HEMS Parts Inventory.

| Work Order #: 140438 (ROUTINE) | | Due Date / Time: 12/10/2021 10:32 AM | |
|--------------------------------|---|--------------------------------------|-------------------------------|
| Control # | 10107 | Equipment Type | MONITOR, BEDSIDE, PHYSIOLOGIC |
| Manufacturer | PHILIPS | Model # | M1046B |
| Issue Date / Time | 12/10/2021 10:32 AM | Priority | LOW |
| Est Hrs | 0.00 | Assigned Engineer | ADMIN (ADMIN) |
| Specialty | NONE | Status Date / Time | 12/10/2021 10:33 AM |
| Status | CLOSED | | |
| Department | ICU/CCU | Cost Center # | 1049 |
| Dpt Phone # | 1800-888-8888 | Requester | ADMIN (ADMIN) |
| Req Phone # | | Subcode | NONE |
| Billing Code | | | NONE |
| Location | ROOM 11534 | Campus | EQ2 EAST |
| Building | MAIN BUILDING | Floor | TWO |
| Room | | Space | |
| Request | | | |
| Action | ADMIN : Dec 10 2021 10:33AM EQ2 Web Enterprise work order #140438 with two parts by pressing the 'save and add more labor' button below to add additional parts or labor to the work order. Part #'s 11 and 10450226 were added using this method admin : Dec 10 2021 10:32AM | | |
| Procedure Name | NONE | Procedure # | 0 |
| Control # | 10107 | Serial # | 3920G05617 |
| EQ Type | MONITOR, BEDSIDE, PHYSIOLOGIC | Model # | M1046B |
| Labor | | EQ Parts | 0.00 |
| | | EQ Hours | \$43.93 |
| | | | 0.00 |
| | | | \$43.93 |
| | | | 0.00 |
| Labor | Start Date | End Date | Total Time |
| ADMIN | 12/10/2021 10:33 AM | 12/10/2021 10:33 AM | 0.00 |
| | | | 1.00 |
| | | | \$0.00 |
| | | | NONE |
| | | | NONE |
| | | | 10107 |
| Part # | Quantity | Unit | On Date |
| 4-000-0135 | 1 | EACH | 12/10/2021 10:38 AM |
| Part Description | emergency switch | | |
| 9V | 1 | PACKAGE | 12/10/2021 10:37 AM |
| Part Description | Battery | | |
| 11 | 1 | NONE | 12/10/2021 10:33 AM |
| Part Description | JACK, PHONE: 2-COND | | |
| 10450226 | 1 | EACH | 12/10/2021 10:33 AM |
| Part Description | Photo interrupter | | |
| WO Labor Total Cost | + | Wo Part Total Cost | = |
| \$0.00 | | \$43.93 | |
| | | | \$43.93 |
| WO Total Hours | - | Estimate Hours | = |
| 0.00 | | 0.00 | |
| | | | 0.00 |

Work Order 140438 with two parts added in Web Enterprise and two parts added in HEMS Enterprise
Part Costs will be calculated if defined in HEMS Parts Inventory

Summary

Web Enterprise

1. Enter Part Number
2. Enter Part Quantity
3. Click 'Save and Add More Labor
4. Enter additional parts

HEMS Enterprise

1. Enter Part Number
2. Enter Part Quantity
3. Click the New Icon (White Paper)
4. Enter Additional Parts